

## What Makes Gordon & Associates P.A., CPAs Unique Among Accounting Firms?

Like most accounting firms, Gordon & Associates provides independent, objective historical financial information for individuals and small business owners. What differentiates us is our ability to use this information to help individuals plan for their future and to help small business owners run their businesses more effectively and efficiently. Since our Tax & Accounting Division is intimately familiar with your situation, it can uncover areas that are not performing to your expectations and, with the assistance of our Business Advisory Services Division and Gordon & Associates Financial Advisors, Inc., find practical ways to improve them.

When the Tax & Accounting Division looks at your issues, it looks at your entire organization, not just in the area that the concern was identified. We utilize this holistic approach because we can assist you more effectively by looking at the whole system before analyzing the parts independently.

## What Tax and Accounting Services Does Gordon & Associates, P.A., CPAs Provide?

### Income Tax Planning and Compliance:

- Develop strategies designed to lower your tax liabilities and increase your net worth
- Provide federal and all 50 state income tax return preparation services for:
  - Individuals (income & gift)
  - Corporations ("C" and "S")
  - Partnerships
  - Limited Liability Companies and Partnerships (LLC's & LLP's)
  - Trusts & Estates

### Representation:

- Provide representation before the IRS and various state & local tax authorities

### Payroll Return Compliance:

- Prepare payroll returns
- Assist you in preparing your own payroll returns

### Bookkeeping:

- Provide outsourced bookkeeping services utilizing nonproprietary bookkeeping software so that at any time you can take over your own bookkeeping and have all of your data and history, not just the printed monthly statements
- Provide QuickBooks set-up and training

### Financial Statement Preparation:

- Provide Compiled Financial Statements
- We do not perform Reviews or Audits – we strongly believe that the attest function should not be performed by advisors that are integrally involved in the design and operation of business systems (which we are with most of our clients).

### Additional Services:

- Provide litigation support services
- Assist with establishing tax recordkeeping systems (e.g., mileage logs, travel & entertainment tracking, etc...)

*Your Public Accounting  
and Consulting Firm*

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**Tax & Accounting Division**  
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The CPA. Never Underestimate The Value.®

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