



## INCORPORATION DATA INFORMATION

Preparer's name: \_\_\_\_\_ Date: \_\_\_\_\_

Client/owner name: \_\_\_\_\_

Social Security No.: \_\_\_\_\_

Name of corporation (will need to conduct a search with CO Secretary of State for name availability):

- 1<sup>st</sup> selection: \_\_\_\_\_
- 2<sup>nd</sup> selection: \_\_\_\_\_
- 3<sup>rd</sup> selection: \_\_\_\_\_

Principal Office Street address: \_\_\_\_\_

Business mailing address: \_\_\_\_\_

Business Email: \_\_\_\_\_

Business phone number: \_\_\_\_\_ Fax: \_\_\_\_\_ Cell: \_\_\_\_\_

Type of company: \_\_\_\_\_ S-Corp \_\_\_\_\_ C-Corp \_\_\_\_\_ LLC

If LLC (only) are they making an S-CORP election for income tax purposes only \_\_\_\_\_?

If LLC (only) is Management vest in Managers \_\_\_\_\_ or Members \_\_\_\_\_?

What type of business is this: \_\_\_\_\_?

If consulting, what type of consulting do you do: \_\_\_\_\_?

What is the business start date: \_\_\_\_\_?

If CORPORATION:

Number of authorized shares of stock: \_\_\_\_\_

Name of Shareholders and % share of the company:

Who will be the Registered Agent? \_\_\_\_\_

Registered Agent address: \_\_\_\_\_

Will there be payroll? \_\_\_\_\_ Yes \_\_\_\_\_ No When will payroll start? \_\_\_\_\_

How many employees? \_\_\_\_\_ Will TSG do bookkeeping? \_\_\_\_\_ Yes \_\_\_\_\_ No

Will there be sales tax? \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, what city will sales be generated? \_\_\_\_\_